

Non-FEWA Continuing Education Coursework Form

Candidates seeking CFLC certification may submit non-FEWA continuing education coursework for approval provided they meet the objectives of the CFLC Core Program (listed below). The Credentialing Committee is responsible for approving all courses to meet the Participation and Coursework Points requirements.

Applicants must submit this form, with course verification documentation in the form of continuing education certificates. If certificates are not available, other proof of attendance may be submitted for review.

The Continuing Education Coursework Application and fee payment is required for the Credentialing Committee to evaluate a request for approval.

A **maximum of 15 hours** may be approved towards the minimum requirement of 30 Coursework Points.

CFLC CORE PROGRAM

Domain	Core Program Topic
i.	Ethics,
ii.	CV and resume,
iii.	Engagement, retainers, billing practices, and risk management,
iv.	Communications in the legal environment,
v.	Records and evidence handling,
vi.	Expert qualifications and methodology,
vii.	Expert reports and opinions,
viii.	Testimony skills, trial, deposition, and ADR, and
ix.	Protocols of marketing.

EXAMPLE OF ELIGIBLE AND INELIGIBLE COURSES

Example of eligible Non-FEWA Continuing Education Coursework:

Jane Doe attended the *Preservation and Spoliation of Evidence* presented by the Texas State Bar for 1.0 continuing education credit. Since this course topic is directly related to **Core Program Domain V – Reports and Evidence Handling**, this course would be approved for 1.0 CFLC credits.

Example of ineligible Non-FEWA Continuing Education Coursework:

Jane Doe attended *Accounting 101 – Financial Accounting* presented by the National Association of State Boards of Accountancy for 1.0 continuing education credit. This course is not directly related to forensic expert practices, instead it's specific to one's area of expertise. This course would **NOT** be approved for CFLC credits.

DIRECTIONS

1. List each the Non-FEWA continuing education courses for review on the Tracking Grid including: program title, date(s), sponsoring organization, credit value, and CFLC Core Program topic(s).
2. Attach copies documents verifying attendance for each non-FEWA continuing education course in the order as listed on the Tracking Grid. **Do not send original certificates.**
3. Submit the original of this form, retaining a copy for your records, with your payment of \$50.00, made payable to FEWA. ** Non-FEWA Continuing Education Coursework Application may be submitted at any time; however, please allow 30-days for the Credentialing Committee to review your application.

Payment Options include credit card or check

Mail check to:

FEWA
225 W. Wacker Drive, Suite 650
Chicago, IL 60606

Email or fax completed forms with credit card payment to:

info@forensic.org or Fax: 312.265.2908

4. Please note that this is only a non-FEWA Continuing Education Coursework Form. Should you decide to apply for certification, you will be required to complete the certification application and submit the appropriate fees by the scheduled deadlines.
5. **Confirmation emails will be sent within five business days of receipt.** If you do not receive a confirmation within five days, please contact the National Office at 312.981.6780.

_____ Yes, I would like to have my non-FEWA continuing education coursework reviewed by the FEWA Credentialing Committee prior to submitting them with my CFLC application. I understand that there is a \$50.00 fee for this service.

CONTACT INFORMATION

Please Print Legibly or Type All Information

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Company: _____

Phone: _____ Email: _____

Chapter: _____ Coursework Application Date: _____

PAYMENT

Select payment selection: Check Credit Card

Name on Credit Card: _____

Credit Card Number: _____

Expiration Date: _____ Security Code: _____

Billing Address: _____

Billing City: _____ Billing State: _____ Billing Zip: _____

Non-FEWA Continuing Education Course(s) Tracking Grid

NAME: _____

Program Title	Date(s)	Sponsoring Organization	Number of Credits*	Core Program Topic(s)	OFFICE USE ONLY
<i>SAMPLE</i> Preservation and Spoliation of Evidence	10/5/2012	Texas State Bar Association	1 credit hour	Records and Evidence Handling (Domain v)	
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					

*Credits are based on 60 minutes sessions

Non-FEWA Continuing Education Course(s) Tracking Grid Con't.

NAME: _____

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